leidos

If you or a loved one dies

If you die



Your beneficiary must notify your HR/Benefit POC of your death and file a claim in order to receive benefits.



In the event of an employee's death, Leidos will pay for the first six months of medical coverage under COBRA for eligible dependents who are insured under Leidos-sponsored plans at the time of the employee's death.

Your dependents will be sent a COBRA package with detailed information on how to enroll in dental and/or vision coverage. Your HR/Benefit POC will assist your eligible dependents through this process. COBRA coverage mist be elected within 60 days of the loss of coverage.



Your beneficiary may obtain a life insurance claim form from your HR/Benefits POC. The completed form along with death certificate should be returned to:

Employee Services 301 Laboratory Road Oak Ridge, TN 37830



Upon receipt of the applicable documents, Leidos will file a claim with the insurance company.

Once the claim is approved, the beneficiary (ies) will receive the applicable death benefit. If the death was caused by an accident, the recipients may be eligible to receive an additional death benefit.

If a loved one dies



If your loved one was covered under any Leidos benefit plans, you must notify your HR/Benefits POC of your loss and file a claim in order to receive benefits.



Obtain a life insurance claim form from your HR/Benefits POC.



Return the completed form along with death certificate to:

Employee Services 301 Laboratory Road Oak Ridge, TN 37830



Upon receipt of the applicable documents, Leidos will file a claim with the insurance company.

Once the claim is approved, you will receive the applicable death benefit. If the death was caused by an accident, the recipients may be eligible to receive an additional death benefit if the dependent was covered under Voluntary Accidental Death and Dismemberment Insurance plan.

Your dependents are no longer eligible for:

- Dependent Life Insurance
- Voluntary Accidental Death and Dismemberment Insurance

You may be eligible to **convert** your coverage to individual policies within 31 days of loss of coverage.



Shares of Leidos stock and options are not covered by a beneficiary designation form. The executor of your estate should consult an attorney or other advisor to discuss the procedures for distributing shares and exercising options.

You may want to consider changing your beneficiary designation for your:

- Basic Term Life Insurance
- Basic Accidental Death and Dismemberment Insurance
- Group Universal Life Insurance
- Voluntary Accidental Death and Dismemberment Insurance
- Business Travel Accident Insurance



Shares of Leidos stock and options are not covered by a beneficiary designation form. The executor of your loved one's estate should consult an attorney or other advisor to discuss the procedures for distributing shares and exercising options.

Contact <u>Vanguard</u> for 800-523-1188 if you want to make a change to your beneficiary designation for your Leidos Retirement plan.